

MEETING MINUTES
March 26, 2019
BOARD MEETING

12:05 p.m. Candace Gleed called the Meeting to Order. The following attendees were present:

ATTENDEES PRESENT:

Candace Gleed
Paula Christensen
Cheryl Miller
Sarah Stronk
Greg Wayment

Via Telephone:
Stefanie Ray
Deborah Calegory
Terri Hines
Shaleese McPhee
Kristie Miller
Erin Stauffer

Excused:
Tonya Wright

Chair – Candace welcomed board and Greg Wayment who has been appointed to the board to serve for the remainder of the term until Annual Meeting elections; Paula moved to appoint Greg and Deb seconded, moving carried. Jennifer Luft was not excused from the meeting. Robyn Dotterer has resigned her position and Julie Eriksson has taken her place.

Shaleese made a motion to approve the Board meeting minutes of January 15, 2019. Paula seconded the motion. January Board meeting minutes were approved.

Community Service/YLD – Kristie Miller reports that Wills for Heroes event in Park City had issues with locating volunteers. The YLD would like to reach out to law students to act as witnesses and future events and the PD would assist by locating volunteer notaries. YLD website does not have information on future events but Kristie will try to find that out.

Education – Paula reports that Paralegal Day is set for May 16, 2019 at the Marriott downtown at noon. Cost will go up to \$50 for paralegals and \$60 for attorneys. Judge Peard will be the keynote speaker. There has only been one nomination for paralegal of the year and we need to push for nominations through listserv.

Stefanie Ray has a CLE schedule for April 10, 2019 at doTerra.

Annual meeting/seminar is coming together with several speakers lined up including Steve Kelson, Sean Morris, Greg Saylin. Tonya is working on Judge Allen from Logan as a possible speaker and Kristie agrees to discuss relaxation techniques including yoga. All board members are asked to assist with getting SWAG; Candace is working on the SWAG bags.

Finance – Cheryl reports that financials have arrived from the bar and she will distribute to the board to ask questions or voice concerns.

Marketing & Publications – Greg and Terry discussed articles needed and a call for nominations will go in the next bar journal. They welcome content for future articles from any board member.

Social Media – Our division is now in control of our own website page and Deb is working on learning it but encourages all board members to look at it and send Deb any suggestions or items needing to be posted. Candace is working on an interactive listserv handled through our website. Deb will add pics and bios of each board member and will need to train someone on what to do to take this over at the end of her term.

Membership – interested people are having a hard time coming up with the 16 CLE credits needed in order to obtain membership for new applicants. Discussion about how to change this to where the CLE comes after they become a member to make it easier on them to join. Candace, Stefanie and Tonya will meet and confer to come up with ideas to present at the next board meeting.

Bar Commission – Lorraine has reported that on the fact that we are being double charged for staff time as well as taking half our profits. She met with bar in September and understood we could choose to share profits or they would bill, however, we voted and then the bar recanted saying we don't have a choice. Will continue pushing to help our division by getting the bar to waive charge for renting building and keep all profits since we are paying for staff time. Bar has not given a decision yet. Possibly Candace or Paula will approach bar commission. Paula approached Heather who sits on the bar commission for assistance. Fee we have to pay the bar may be lowered, but we haven't seen that yet; they don't seem to want to make changes. We could take to a higher level at the bar commission. Candace will talk to Lorraine about it and decide best option to seek out help from the bar commission

Ethics and Professional Standards/UPA Liaison – Shaleese has nothing to report.

Parliamentarian – Robyn has resigned her position; nothing to report.

Board Member Vacancies - Deb reports that nominations for board members need to be addressed; we have 11 open positions. Several current board members have to win an election. She will send around the forms and ask everyone to solicit nominations for board positions; deadline is in May. Encouraged current board members to fill out nomination even if it's for yourself.

Motion to adjourn the meeting, seconded and adjourned at 12:48 p.m.