

MEETING MINUTES  
August 13, 2019  
BOARD MEETING

12:00 p.m. Sarah Stronk called the Meeting to Order. The following attendees were present:

ATTENDEES PRESENT:

Sarah Stronk  
Greg Wayment  
Paula Christensen  
Bonnie Hamp  
Julie Erickson  
Kathryn Shelton

Via Telephone:

Stefanie Ray  
Deborah Caleyory  
Kristie Miller  
Candace Geld  
Cheryl Miller  
Angie Jensen  
Tonya Wright  
Shalise McKinlay  
Excused:

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Chair – Sarah welcomed board and has a brief discussion with the board regarding future agendas and minute taking for meetings.

Community Service/YLD – Kristie Miller reports the next Wills for Heroes event will be held on September 14 in South Jordan from 10:30am-2:30pm. Kristie will email Grant Miller of the YLD to help arrange an event in Cache County per Tonya's request.

Education – Julie reports that the committee will be setting up a meeting for this month. Paula reports that the September CLE is already on the calendar and is sponsored by ECKO with lunch provided. Topic will be DOPL and Pre-Litigation procedures. Kathryn will email Tonya to have her add the September CLE to the website.

Finance – nothing to report at this meeting.

Marketing & Publications – nothing to report at this meeting.

Social Media – nothing to report at this meeting.

Membership – Sarah is working with Liz Wright on revising the membership application to allow sponsoring of paralegals applying for membership under an out of state attorneys with offices in Utah. Sarah will also investigate the requirement of transcripts for membership. Stephanie reports quite a few membership renewals after the last mass email reminder. Stephanie will add to the mass emailing the reminder that renewals is a two-step process. Stephanie reports 120 members with 8 pending applications.

Bar Commission – Candace led discussion on upcoming presentation to Bar Commission.

Ethics and Professional Standards/UPA Liaison –nothing to report at this meeting.

Parliamentarian –nothing to report at this meeting.

The next meeting will be held on September 10, 2019. Julie moves to adjourn the meeting, Kathryn seconded the motion and adjourned around 1:00 p.m.

