

PARALEGAL DIVISION OF THE UTAH STATE BAR
BOARD MEETING MINUTES
November 12, 2019

12:07 p.m. Sarah Baldwin calls the Meeting to order. The following attendees are present:

<u>In Person:</u>	<u>Via Telephone:</u>
Sarah Baldwin	Deb Category
Greg Wayment	Julie Eriksson
Kathryn Shelton	Kristie Miller
Bonnie Hamp	Stefanie Ray
	Tonya Wright
	Angie Jensen

Shalise McKinlay, Candace Gleed, and Paula Christensen are excused.

Chair – Sarah welcomes the board at 12:10pm.

The minutes from the October 8, 2019 meeting are reviewed by the board, and Angie Jensen makes a motion to approve them. Deb Category seconds the motion.

Deb amended the standing rules with some feedback from Bonnie Hamp and Kathryn Shelton. Deb will circulate the amended version for a vote at the next meeting.

The board is sponsoring 6 Division members for Fall Forum this year.

Bonnie spoke with the Unauthorized Practice of Law Committee, and they indicated that they would welcome a paralegal to the committee. Deb makes a motion to assign someone to the Unauthorized Practice of Law Committee. Board members are encouraged to let Sarah know if they are interested in sitting on the committee, so that the board can appoint them via vote.

Bar Commission – nothing to report at this meeting.

Membership – nothing to report at this meeting.

Community Service/Young Lawyers Division Liaison – Kristie Miller reports that the next Wills for Heroes events will be held on February 22, 2020 in St. George and on April 11, 2020 in Cache Valley. Kristie is waiting for an updated 2020 schedule.

Education –

- John Lund will present at the Brown Bag tomorrow on “Narrowing the Access-to-Justice Gap by Reimaging Regulation”. We have 34 registrants and Parson Behle will sponsor the lunch.
- Barry Scholl of Richards Brandt Miller Nelson will present on landlord/tenant issues at the January 8th Brown Bag. Shalise will ask her firm to sponsor the lunch.
- The venue is confirmed for the May CLE.
- Kathryn will circulate an email requesting approval of an expenditure for lanterns to be used in SWAG bags at our annual meeting.

- Julie Eriksson attended the Spring and Summer Convention meetings and secured breakout sessions for the Division.
- Summer Convention will be held July 16th-18th at the Canyons Resort in Park City. No theme has been decided, but the Committee appears to be leaning towards "Year of Women".

Finance – nothing to report at this meeting.

Marketing– nothing to report at this meeting.

Social Media – nothing to report at this meeting.

Ethics and Professional Standards/Utah Paralegal Association Liaison –Sarah reports that Cheryl Miller has resigned. Deb makes a motion to fill the position and Tonya seconds the motion.

Parliamentarian –nothing to report at this meeting.

The next meeting will be held on December 10, 2019. Kathryn Shelton moves to adjourn the meeting, and Julie seconds the motion. The meeting adjourns at approximately 1:10 p.m.



Angie Jensen, Secretary

