

PARALEGAL DIVISION OF THE UTAH STATE BAR
BOARD MEETING MINUTES
January 14, 2020

12:05 p.m. Sarah Baldwin calls the Meeting to order. The following attendees are present:

<u>In Person:</u>	<u>Via Telephone:</u>
Sarah Baldwin	Deb Caegory
Greg Wayment	Julie Eriksson
Kathryn Shelton	Kristie Miller
Bonnie Hamp	Stefanie Ray
Paula Christensen	Tonya Wright
	Angie Jensen
	Shalise McKinlay

Candace Gleed is excused.

Chair – Sarah welcomes the board at 12:07pm.

The minutes from the November 12, 2019 meeting are reviewed by the board, and Angie Jensen makes a motion to approve them. Deb Caegory seconds the motion.

UMPA requesting get copies of sign in sheets for our brown bag and events. Direct to Kathryn or Julie for response to UPA for sign in sheets.

Paula has been tracking down the money from the Paralegal Day luncheon and received a return of \$1,300 after continuous follow up.

The board discusses sponsors and possibly putting together a yearly package for the sponsors who continually donate. Bonnie will coordinate with Greg take on this project.

Candace had an opportunity emailed to her from Utah center for legal inclusion to her about an opportunity to volunteer at homeless shelter.

Greg & Tonya will both attend meetings and participate in voting for Paralegal of the year and will share with UPA.

Bar Commission – nothing to report at this meeting.

Membership – nothing to report at this meeting.

Community Service/Young Lawyers Division Liaison – Kristie Miller reports that the next Wills for Heroes events will be held on February 22, 2020 in St. George and on April 11, 2020 in Cache Valley. Kristie is waiting for an updated 2020 schedule.

Education –

Further discussion about the LPP program. Mention of Tonya helping on the panel discussion at the summer convention.

- March Brown Bag is set, Shalise has Zacchary Sayer from Richards Brandt who is going to do a family law topic. Possible family law 101.
- Speaker invite out for Paralegal Day
- Barry Scholl of Richards Brandt & Marty from Legal Services are the speakers for spring convention.
- Discussion of a leadership CLE to approach potential leaders for the board.
- Jon Huntsman Jr. has been invited to speak at Paralegal Day.

Bonnie has been following up on the Unauthorized practice of law committee. She will try and get a final answer on how someone is appointed.

Finance – nothing to report at this meeting.


Marketing– nothing to report at this meeting.

Social Media – nothing to report at this meeting.

Ethics and Professional Standards/Utah Paralegal Association Liaison – nothing to report at this

Parliamentarian –nothing to report at this meeting.

The next meeting will be held on February 11, 2020. Bonnie moves to adjourn the meeting, and Katheryn seconds the motion. The meeting adjourns at approximately 1:34 p.m.



Angie Jensen, Secretary

