

PARALEGAL DIVISION OF THE UTAH STATE BAR
BOARD MEETING MINUTES
October 13, 2020

12:05 p.m. Tonya Wright calls the meeting to order. The following attendees are present:

<u>Via Zoom</u>
Sarah Baldwin
Tally Burke
Deb Calegory
Julie Eriksson
Bonnie Hamp
Shalise McKinlay
Stephanie Ray
Kathryn Shelton
Rheane Swenson
Greg Wayment
Tonya Wright

Excused:

Angie Jensen

Not Present:

Katie Lawyer



Chair – Tonya Welcomes the Board at 12:05 p.m.

The minutes from the August 11, 2020 meeting were approved by motion via email prior to the beginning of the meeting.

General Updates and Discussion:

 Tonya is still needing help coming up with a theme idea for the Bar.

Membership – Stephanie Ray

 Membership renewals recently slowed down. We’ve only had one renewal last week. Stephanie plans to send a reminder email to people who have yet to renew their membership. Stephanie plans to reach out to Diana, at the Utah State Bar, to compare the lists of people who have started the renewal process from have not completed it. Stephanie thinks that several people have been unable to renew due to work issues. Stephanie asked how to deal with people who have been unable to renew due to work issues, but have since been hired back. Generally, the board is ok to give them leeway. Stephanie reports that we have less renewals this year as compared to last year.

Education – Kathryn Shelton and Julie Eriksson

Kathryn explained the CLE Fee issue. The Bar wants to charge a nominal fee for zoom usage. We plan to keep it free to our members for the brown bag sessions and possibly charge a nominal fee for the full day CLE. There was discussion about charging non-members and attorneys a nominal fee for both brown bag and full day CLE's. Kathryn thinks 25/CLE hour is an ok amount to charge. Julie agrees.

The November CLE has been rescheduled to November 3. The topic will be estate planning. The January 13, CLE will be trial prep for paralegals. They are still working out the March CLE, and planning paralegal day.

Ethics and Professional Standards/Utah Paralegal Association Liaison – Bonnie Hamp:

Nothing new to report.

Community Service Report: Angie Jensen (Excused) – Tonya Wright

Tonya reports for Angie, and asks for community service ideas for the Road Home. Hygiene kits and other ideas for collection and donation are discussed. Julie indicates her office in Sandy is available for donation. Donations can be sent via amazon to Julie's firm or dropped off. When a good amount is collected it will be picked up, sorted into kits, and delivered to The Road Home. A food drive is also a possible community service activity.

Marketing: Greg Wayment

Greg plans to publish an article about the salary survey. Greg noticed that the median salary dropped, and it appears to be due to retirees and the new paralegal generation coming up that are being paid at a lower salary. Most report that they are not going to get bonuses or raises due to COVID. Most are simply happy to have a job. Greg's article will preserve the confidentiality of all participants in the survey.

Finance Report: Tally Burke

Tally reports that Lydia will have the final financials in soon. Tally will find out if reimbursements need to be w/in 30 days for the retreat.

Bar Commission Report: Sarah Baldwin

Nothing new to report.

UPL Committee: Shalise McKinlay

The current individual that Shalise is helping to investigate is now holding himself out as a Doctor as well as an Attorney. Shalise is continuing to gather evidence against this individual.

Open Floor:

The next meeting will be held on November 10, 2020. Stephanie Rya motioned to close the meeting, and Julie Eriksson seconded. Meeting adjourned at 1:00 pm.

/s/Rheane M. Swenson

Rheane Swenson, Secretary

