

**PARALEGAL DIVISION OF THE UTAH STATE BAR**  
BOARD MEETING MINUTES  
April 20, 2021

12:10 p.m. Tonya Write calls the meeting to order. The following attendees are present:

| <u>Via Zoom</u>  |
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| Deb Category     |
| Shalise McKinlay |
| Kathryn Shelton  |
| Rheane Swenson   |
| Greg Wayment     |
| Tonya Wright     |
| Katie Lawyer     |
| Julie Eriksson   |

Excused:

Bonnie Hamp  
Tally Burke  
Stefanie Ray  
Angie Jensen  
Sarah Baldwin

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Chair – Tonya welcomes board at 12:10

General Updates and Discussion:

Rheane makes a motion to approve March meeting minutes, Julie seconds. All in favor.

Nominations/Parliamentarian: Deb Category

Deb reminds that board that nominations are due by May 1. Region 2 and 3 directorships will be filled with the current nominees. Deb will send the nomination forms again, as there are 3-5 positions open that need to be filled. Shalise would like to reach out to corporations in Utah county to see if there is any membership interest.

Membership – Tonya for Stephanie Ray

Nothing new to report.

Education –Julie Eriksson and Kathryn Shelton

Paralegal Day will be via Zoom, Judge Willmore will be the keynote speaker. Marriot will push the current reservation out another year for Paralegal Day in 2022. June CLE is pending the Bar’s decision on if it can be in person or not. Julie has nothing new to report on summer convention. Tonya reminds the bar that if they want to go that they need to book a room soon as hotels are filling up. Tonya gets input on how to submit reimbursement requests for board members to attend summer convention. Currently, Julie, Shalise and Tonya plan to attend. Tonya’s reimbursement will be handled by the bar commission.

Ethics and Professional Standards/Utah Paralegal Association Liaison – Bonnie Hamp:

Nothing new to report.

Community Service Report: Angie Jensen

Tonya for Angie, Rocky Mountain Innocence Center will talk to committee and get back to us on service opportunities. Tonya indicates that community service scholarships are good to move forward.

Marketing: Greg Wayment

The paralegal of the year award has one nomination so far. If needed, Greg discusses reaching out to the people who submitted nominees last year to see if they would like to renew their nominations for this year to add to the overall pool of candidates.

Finance Report: Tally Burke

Tonya for Tally. Tonya reminds the board to submit a reimbursement request within 30 days of incurring the expense. If it's for mileage, a gas receipt needs to be submitted with the request.

Bar Commission Report: Sarah Baldwin

Sarah reports that during the March 25 meeting, complaints of implicit bias in bar exam were reviewed. They would also like to increase the number of minorities on the bench. Next year's summer convention will be in San Diego, CA. The Bar is being sued by a Utah attorney who is challenging the requirement that lawyers be members of the Bar in order to practice law.

UPL Committee: Shalise McKinlay

Nothing new to report.

Heather Finch Scholarship:

The \$1500 scholarship will go to one student to split between two semesters, or for use in one entire semester if the student chooses. Tonya will post the video of the scholarship winner after paralegal day.

Open Floor:

Tonya will mail/deliver the awards for the board members.

12:45 pm – Sarah Motions to adjourn, Julie Seconds.

/s/Rheane M. Swenson

Rheane Swenson, Secretary