

PARALEGAL DIVISION OF THE UTAH STATE BAR

BOARD MEETING MINUTES

June 18, 2021

4:29 p.m. Tonya Write calls the meeting to order. The following attendees are present:

<u>Via Zoom and In Person</u>
Tally Burke
Julie Eriksson
Katie Lawyer
Shalise McKinlay
Kathryn Shelton
Rheane Swenson
Tonya Wright
Sarah Baldwin
Deb Calegory
Peter Vanderhooft
Cheri Christensen
Shari Dirksen
Suzanne Potts
Jennifer Hunter
Lexi Balling
Tonya Wright

Excused:

Angie Jensen
Greg Wayment
Stefanie Ray
Suzanne Potts

Chair – Tonya welcomes board at 4:29

General Updates and Discussion: Tonya asks for a motion to destroy the Ballots from the recent election, Julie firsts, and Kathryn seconds, all in favor.

This is the last meeting for the 2020-2021 board. Tonya introduces the new board, which will include Peter Vanderhooft, Shari Dirksen, Suzanne Potts, and Cheri Christensen. Jennifer Hunter and Lexi Balling will be voted in as Directors by appointment by the new board..

Rheane motions to adjourn and Kathryn seconds.

/s/Rheane M. Swenson

Rheane Swenson, Secretary

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4:33 p.m. Shalise McKinlay calls the meeting to order. The following attendees are present:

<u>Via Zoom and In Person</u>
Tally Burke
Julie Eriksson
Katie Lawyer
Shalise McKinlay
Kathryn Shelton
Rheane Swenson
Tonya Wright
Sarah Baldwin
Deb Calegory
Peter Vanderhooft
Cheri Christensen
Shari Dirksen
Suzanne Potts
Jennifer Hunter
Lexi Balling
Tonya Wright

Excused:

Bonnie Hamp
Stefanie Ray
Greg Wayment
Suzanne Potts

Chair – Shalise welcomes board at 4:33 pm

General Updates and Discussion: Shalise asks for a motion to convert two of the open positions to Director at Large positions, and for them to be filled by Lexi Balling, and Jennifer Hunter. Katie made the motion, second by Julie and approved by all. Shalise asks for a motion to approve officer positions: Tally Burke as Finance Officer, Katie Lawyer as Chair Elect, Peter Vanderhooft as Secretary, and Rheane Swenson as Parliamentarian. Motion made by Cheri and seconded by Julie, all in favor.

The retreat is 9/10-11, please feel free to invite other members who are on committees or otherwise helpful to the board to the pool party on the 11th.

Shalise would like to begin circulating a newsletter on a quarterly basis o promote involvement with members. Future board meetings will be held in-person at Dominion Energy’s office as well as a virtual option. Shalise will send out Microsoft Team invites for the meetings. Shalise asked for Board members to approach their employers to see if anyone would be willing to sponsor lunches for the Board meetings.

Motion to Adjourn by Katie, and seconded by Jennifer, approved by all.

/s/Rheane M. Swenson

Rheane Swenson, Secretary