

PARALEGAL DIVISION OF THE UTAH STATE BAR
BOARD MEETING MINUTES
 January 10, 2022

12:02 Katie Lawyer calls the meeting to order. The following attendees are present:

<u>In Person</u>	<u>Excused</u>
Katie Lawyer Alex Vaka'uta Cheri Christensen Jennifer Welsh Julie Eriksson Lexi Balling Liberty Stevenson Melissa Parache Nacia Franco Peter Vanderhooft Shalise McKinlay Shari Dirksen Stefanie Ray Suzanne Potts	

General Updates and Discussion

Katie Lawyer welcomes the Board and reminds everyone that Paralegal Division members are welcome to join committees.

The Board discusses the closure of the Ensign College Paralegal Program. The only accredited Paralegal Program that is physically located in Utah is the program offered through Salt Lake Community College.

On December 13, 2022, Peter Vanderhooft requested that the Board review the November 2022 Meeting Minutes and that a motion be made to approve those minutes via email since no meeting was held in December 2022. Stefanie Ray made the motion to approve the November 2022 Meeting Minutes and Shari Dirksen seconded the motion. The motion passed.

Membership:

Cheri Christensen is sending out emails to members requesting that members resubmit their application paperwork. Stephanie Ray is assisting Cheri Christensen with this project.

Education:

Julie Eriksson discusses the Brown Bag CLE scheduled for January 11, 2023 and notes that all of the upcoming Brown Bag CLEs have been scheduled.

Julie Eriksson discusses the probate updates from the Fourth District Court Judges and Clerks.

Julie Eriksson discusses Paralegal Day and the need to reserve a location and find a speaker. Katie Lawyer will reach out to Justice Durham. Julie Eriksson discusses issues related to catering.

Julie Eriksson notes that there are still speaker slots open for the June 16, 2023 seminar.

Katie Lawyer discusses the upcoming Spring Convention and the Bar President's decision to cease future Conventions.

Ethics and Professional Standards/Utah Paralegal Association Liaison:

No updates.

Community Service Report:

Stephanie Ray discusses possible charity ideas.

Marketing:

Lexi Balling discusses the Social Media updates. Posts have gone out for regarding updates to the job bank and the upcoming Brown Bag CLE.

Katie Lawyer discusses the S.J. Quinney College of Law's mediation training program.

Shari Dirksen provides an update on the Winter Quarter newsletter. The newsletter will include the information regarding Paralegal Division members being able to join committees and the upcoming CLE schedule.

Peter Vanderhooft offers to write a reference resource article for the Winter Newsletter.

Finance Report:

No updates.

Bar Commission Report:

No updates.

UPL Committee:

No updates.

Nominations/Parliamentarian:

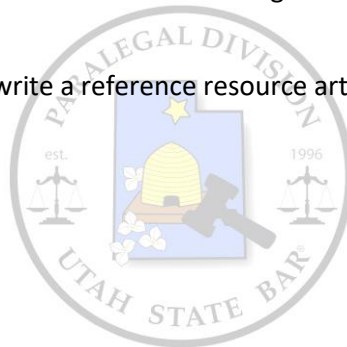
No updates.

Open Floor:

Lexi Balling discusses the Paralegal Division Board retreat and issues related to booking the event. Shalise McKinlay discusses payment options for down payments for events. On January 13, 2023, Lexi Balling sent a motion via email to the Board proposing a \$4,500.00 budget for the retreat. Stefani Ray seconded the Motion. The motion passed.

Katie Lawyer discusses the 2023-2024 Board and Lexi Balling will reach out to the current Board members to determine what positions will need to be filled.

12:52 PM – Cheri Christensen motions to adjourn, Melissa Parache seconds. Meeting adjourned.



/s/ Peter N. Vanderhoof
Peter N. Vanderhoof, Secretary

