

**PARALEGAL DIVISION OF THE UTAH STATE BAR**  
BOARD MEETING MINUTES  
June 10, 2022

5:07 PM calls the meeting to order. The following attendees are present:

<u>In Person</u>	<u>Excused</u>
Katie Lawyer Cheri Christensen Jennifer Welch Lexi Balling Liberty Stevenson Melissa Parache Nacia Franco Peter Vanderhooft Shalise McKinlay Shari Dirksen Suzanne Potts	Alex Vaka'uta Julie Eriksson Stefanie Ray Suzanne Potts

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**General Updates and Discussion**

Katie Lawyer welcomes the new board and thanks the 2021-2022 board. Katie Lawyer discusses open positions: Community Service, Social Media, and CLE co-chair. Katie Lawyer will send the information to the new board members.

Katie Lawyer requests that the Board make a motion to convert the Region 5 Director position to an at large position. Cheri Christensen makes the motion and Shari Dirksen seconds. The motion passes.

The Board discusses appointing Nacia Franco and Jen Welch to large terms. Peter Vanderhooft makes the motion and Melissa Parache seconds. The Motion passes.

The 2022-2023 board members introduce themselves. Liberty Stevenson is the new Region 1 Director and Parliamentarian. Melissa Parache is the new Finance Officer.

Shalise McKinlay recommends designating a NALA liaison. The Board will review the bylaws to determine how to move forward with the proposal.

The first full Board meeting will take place on July 12, 2022. Katie Lawyer will send out invitation links to the Board Members.

The Paralegal Division Annual Board Retreat is scheduled for August 19-20, 2022 in Draper. Katie Lawyer will circulate information to the Board Members.

At 5:25 PM, Lexi Balling makes a motion to adjourn the meeting and Shari Dirksen second. The motion passes and the meeting is adjourned.

/s/Peter N. Vanderhooft  
Peter N. Vanderhooft, Secretary